



# Safeguarding Children Policy and Procedures

## Child Protection

### Policy Statement

It is the policy of Draycote Water Sailing Club to safeguard children and young people taking part in boating from physical, sexual or emotional harm. The Club will take all reasonable steps to ensure that, through appropriate procedures and training, children participating in Club activities do so in a safe environment. We recognise that the safety and welfare of the child is paramount and that all children, irrespective of sex, age, disability, race, religion or belief, sexual identity or social status, have a right to protection from abuse.

For the purposes of this policy anyone under the age of 18 should be considered as a child. All members of the Club should be aware of the policy.

### Club Welfare Officers

The Club Welfare Officers are

David Rowe

01788 814418/ 07429 388961

[training@draycotewater.co.uk](mailto:training@draycotewater.co.uk)

Chris Silver

01788 811153

### Staff and Volunteers

All Club staff and volunteers whose role brings them into regular contact with young people will be asked to provide references. The Club Welfare Officer and those regularly instructing, coaching or supervising young people will also be asked to apply for an Enhanced Criminal Records Disclosure.

### Good Practice

Avoid spending any significant time working with children in isolation

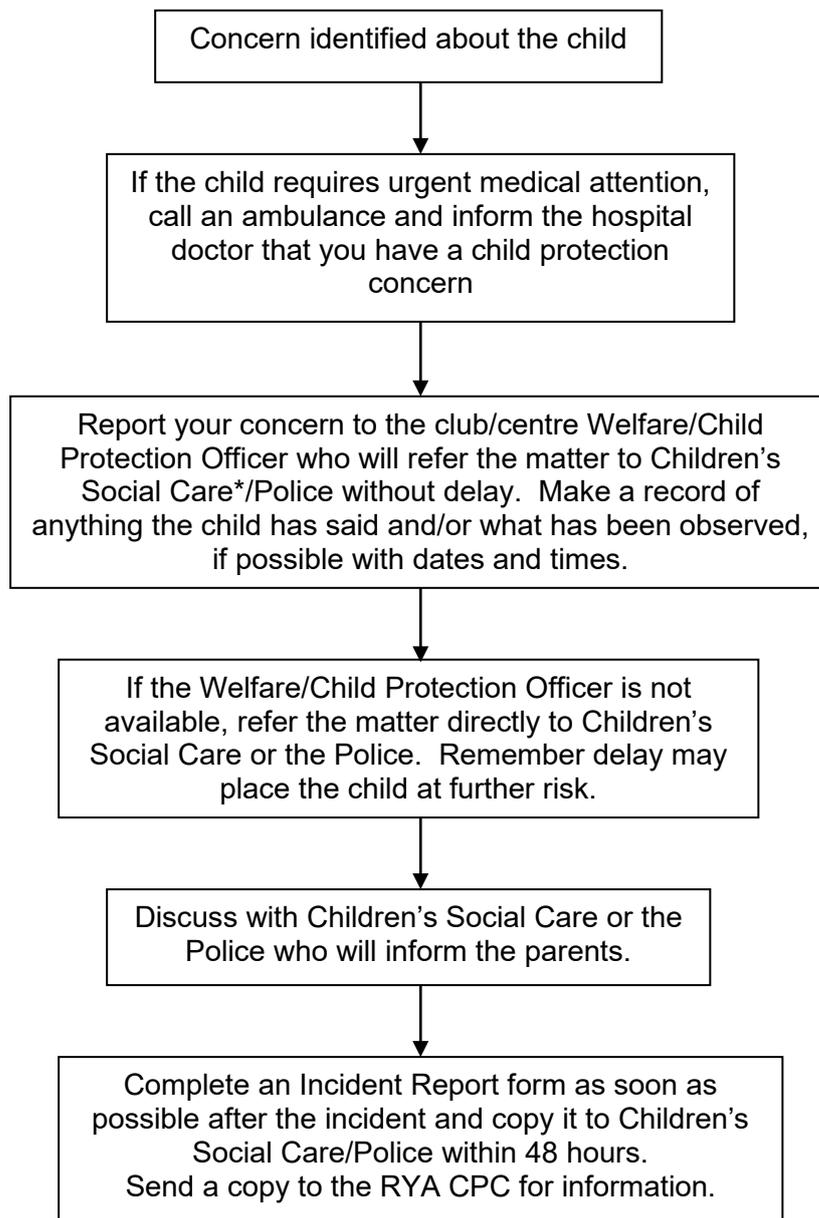
- Do not take children alone in a car, however short the journey
- Do not take children to your home as part of your organisation's activity
- Where any of these are unavoidable, ensure that they only occur with the full knowledge and consent of someone in charge of the organisation or the child's parents
- Design training programmes that are within the ability of the individual child
- If a child is having difficulty with a wetsuit or buoyancy aid, ask them to ask a friend to help if at all possible
- If you do have to help a child, make sure you are in full view of others, preferably another adult

You should never:

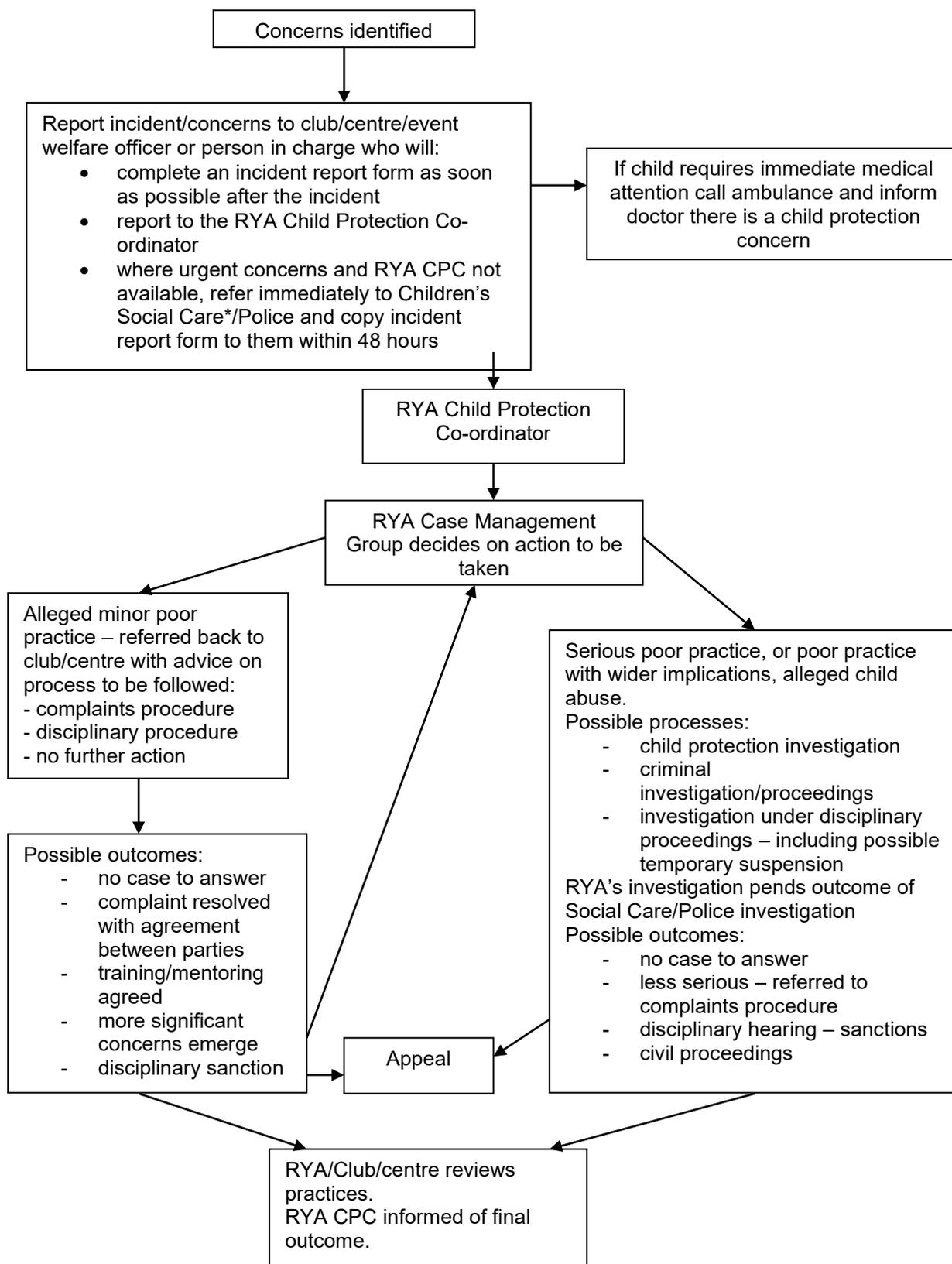
- Engage in rough, physical or sexually provocative games
- Allow or engage in inappropriate touching of any form
- Allow children to use inappropriate language unchallenged, or use such language yourself when with children
- Make sexually suggestive comments to a child, even in fun
- Fail to respond to an allegation made by a child; always act
- Do things of a personal nature that children can do for themselves.

Adults are requested not to enter the showers and changing rooms at times when children are changing before or after junior/youth training or racing. If this is unavoidable it is advised that they are accompanied by another adult.

**Flowchart 1 – What to do if you are worried that a child is being abused outside the sport’s environment (but the concern is identified through the child’s involvement in the sport)**



**Flowchart 2 – What to do if you are concerned about the behaviour of any member, volunteer, staff, coach or official working for the RYA or an RYA affiliated/recognised organisation**



\* Note Following the revision of the Government's guidance document 'Working Together to Safeguard Children' in 2006, in England and Wales the Children and Families services which formerly came under the Social Services departments of local authorities have been reorganised and merged with Education services. The names of the new departments vary from one authority to another but are generally known as Children and Families Services or Children's Social Care. In Scotland the terms Social Services or Social Work Department are still used, Northern Ireland already has integrated Health and Social Services Boards. If you are unable to obtain contact details from your local authority or the phone book, the RYA Child Protection Co-ordinator can provide this information on request.

### **How to obtain an Incident Report Form**

DWSC Child Protection Incident Report Forms are available from the shop or Bosun at Draycote Water Sailing Club, Kites Hardwick, Rugby, Warwickshire CV23 8AB, tel 01788 811153 .

### **What to do if you're worried**

**If you are an adult with a concern about a child**, contact your organisation's Welfare Officers: David Rowe or Chris Silver

Tel: 01788 811153 or 01788 814418

### **RYA designated person**

The RYA's Safeguarding and Equality Manager is Jackie Reid, tel. 023 8060 4104, e-mail [jackie.reid@rya.org.uk](mailto:jackie.reid@rya.org.uk)

If Jackie Reid is unavailable and the matter is urgent, contact Jackie Bennetts, RYA Club Support Advisor, tel. 023 8060 4199, e-mail [jackie.bennetts@rya.org.uk](mailto:jackie.bennetts@rya.org.uk)