

# Risk Assessment – Draycote Water Sailing Club from Corona Virus (Covid-19) restrictions



The following is a risk assessment of the key items DWSC has considered to allow us to come out of the current lockdown.

**Note:**

- All site visitors are responsible for their own actions and visiting the club is the site visitor’s decision and at the site visitor’s own risk.
- Our collective overriding goal is to keep you safe and protect those others around you including staff and other site visitors.
- At all times, the Government and RYA requirements/advice is to be adhered to or sought.

Overview – Risk Level indicated by colour (red = high risk / green = low risk)	
Phase 0	The Government/Severn Trent requirements – Site closed
Phase 1	DWSC opened for limited water activities & essential safety cover
Phase 2	DWSC Start social distanced casual racing & coaching
Phase 3	DWSC Training, RYA Courses and limited bar/lounge & wet bar
Phase 4	DWSC Restart racing events but within any restrictions.
Phase 5	DWSC Return to normal operating plan

This document has been reviewed in line with government restrictions and advice at the time of publication

**Please contact the committee with any questions or feedback**

Phase 4 Location/Activities		Phase 4 Risk Assessment		
Location/Activity	Gov, relaxing social distancing restrictions with RYA advice	Hazard associated with Place/Activity Those at Risk: DWSC Staff, members, members household guests, site visitors, ST Staff & public	Consequence of Place/Activity	Mitigating Actions
DWSC Site	Open for members, members’ households’ guest, pre booked coaching, limited RYA courses and open meeting visitors only with social distancing and hygiene restrictions. Restricted opening hours. No gatherings on land greater than 30. No more than 6 people from different households or two households can meet on site.	Spreading & contracting of COVID-19 when travelling to and from DWSC	Direct & Indirect consequences, increased circulation of virus. Increased likelihood of further transmission of infection	Do not use public transport to visit DWSC. Vehicle sharing for transport to DWSC is not permitted outside of the same household/bubble.
		Spreading & contracting COVID-19 whilst on site	Direct & Indirect consequences, increased circulation of virus. Increased likelihood of further transmission of infection	All staff/members/visitors and households to self-isolate if exhibiting any Covid-19 symptoms and not to travel to the DWSC. Staff encouraged to undertake COVID-19 testing if showing common symptoms (New, continuous cough and/or fever) and contact line manager. Social distancing of 2 metres from all other persons outside the site visitors’ households and/or bubble or 1m Plus with mitigating controls.

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				Use of mobile phones & radios encouraged wherever possible to minimise travel/movement around the workplace Wash stations/sanitiser/tissues at entry/exit points with reminder posters on notice boards. Briefing to all employees on control measures, self-isolation, and reporting procedures.
		Compliance with Social distancing difficult due to numbers of people on site	Increased likelihood of further transmission of infection	Club open to members, members households and site visitors such as pre booked training, coaching and open meetings only.
		Cars parking close to each other and not allowing for social distancing	Increased likelihood of further transmission of infection	All those on site to park away from other vehicles allowing for the social distancing rules All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.
		Infected persons attending DWSC, known or without symptoms	Increased likelihood of further transmission of infection	All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times. Test and trace information captured and retained for 21 days when signing on the water, using the bar/lounge and wet bar.
		Spreading & contracting COVID-19 from socialising in groups on land greater than 6 people from different households or two different households.	Increased likelihood of further transmission of infection	All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times. All those on site must visit as households only. No more than 6 people or 2 households can meet in social groups, on DWSC site.
		Social Interaction during administration of First Aid (Resulting in COVID-19 Transmission)	Increased likelihood of further transmission of infection	First aider to assess scenario before administering first aid assistance, social distancing to be maintained where practicable First aiders to have available a pack containing medical gloves, eye goggles/visor and medical masks at all time for use whenever administering first aid. PPE used during administration of first aid to be bagged and disposed of following use. Breaking of social distancing measures prioritised if injured parties' condition could be worsened through lack of immediate first aid. Downstairs training room to be an isolated first aid room.
		Clinically vulnerable and clinically extremely vulnerable persons attending the club/undertaking activity	(Contracting COVID-19 as a vulnerable individual). Serious illness and/or death	All those on site must consider their individual risk. All those on site identifying as a fitting into the two vulnerable groups are encouraged to take a precautionary approach and

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			recommended to avoid the club under the current circumstances.
	Attending DWSC and not observing the “social distancing” requirements of HM Government/NHS guidance	Increased likelihood of further transmission of infection	All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.
	Attending the DWSC and not observing HM Government/NHS guidance	Increased likelihood of further transmission of infection	All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.
	Attending the DWSC (Spreading & contracting COVID-19 through contact with objects such as door handles, taps, phones, keyboards, desks, general equipment and transmitting infection through coughing/sneezing etc.)	Increased likelihood of further transmission of infection	All contact points will be limited through one-way systems and open doors where possible. Daily cleaning of all contact points will be conducted by staff. Sanitiser provided before entering building. All those on site are asked to use gloves and/or own hand sanitiser for personal protection when on site. Face coverings are recommended to be worn at all times whilst inside the club house.
	Lack of sufficient cleaning regime within the workplace resulting in COVID-19 contamination	Increased likelihood of further indirect transmission of infection via contamination of DWSC	Daily cleaning of all contact points will be conducted by staff.
	Public walking through the site	Increased likelihood of further transmission of infection	Signage and barriers to be placed around the site asking the public not to walk through the DWSC site at this time.
	Members bring guests to site.	Increased likelihood of further transmission of infection	Only members household guests are allowed on site.
	Staff living with clinically vulnerable or clinically extremely vulnerable persons members of the family.	Increased likelihood of further transmission of infection	Furloughing of staff. All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.
	Long opening hours	Increased likelihood of further transmission of infection	DWSC operating restricted opening hours.

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<b>Office</b>	Open limited hours	Meeting in office	Increased likelihood of further transmission of infection	Remote meetings through Zoom or MS Teams prioritised over physical meetings. Social distancing maintained during any essential physical meetings. Face coverings are optional for staff.
		More than one person in the office at any one time	Increased likelihood of further transmission of infection	Only one person at a time to be in the office at any one time when it is open to staff. Daily cleaning of all contact points will be conducted by staff. Gloves and hand sanitiser provided for staff use.
		Members visit office	Increased likelihood of further transmission of infection	Physical access to Office closed to all those on site.
<b>Bosun &amp; Fuel Shed</b>	Open to staff only	Contamination from maintenance tools and fuel tanks	Increased likelihood of further transmission of infection	Gloves and hand sanitiser provided for staff use. Provide disinfectant for bosun and fuel shed so equipment can be wiped down after use. Check availability on a regular basis. Staff access only. Face coverings are optional for staff.
<b>Shop &amp; Waterside reception</b>	Open with restrictions e.g. one in one out	Staff working in waterside reception	Increased likelihood of further transmission of infection	Maintain social distancing at all times. Daily cleaning of all contact points will be conducted by staff. Gloves and hand sanitiser provided for staff use. Face coverings are optional for staff.
		Members enter shop & waterside reception	Increased likelihood of further transmission of infection	The shop will operate a one in one out process. Maintain social distancing at all times. Daily cleaning of all contact points will be conducted by staff. Gloves and hand sanitiser provided for staff use. Face coverings are to be worn by members at all times whilst inside the shop & waterside reception.
<b>Patio</b>	With social distancing and hygiene restrictions. Limited tables and all site visitors responsible for hygiene.	Spreading & contracting COVID-19 through contact with railings, bins, and picnic benches	Increased likelihood of further transmission of infection	All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times. All those visiting site identifying as a fitting into a vulnerable group are encouraged to take a precautionary approach and recommended to avoid the club under the current circumstances. Limited tables provided, which are socially distanced. All those on site are not to move tables.

				<p>All those on site using the patio are responsible for cleaning down tables before and after use. Club will provide disinfectant upon request.                  Signage reminding all those on site of the hazards and picnic tables are not cleaned.                  All those on site are asked to use gloves and/or own hand sanitiser for personal protection when on site.                  No BBQ's or preparing/cooking of food on site.</p>
		<p>Spreading &amp; contracting COVID-19 from socialising in groups</p>	<p>Increased likelihood of further transmission of infection</p>	<p>All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.                  Social distancing of 2 metres from all other persons outside the site visitors' households and/or bubble or 1m Plus with mitigating controls.                  No more than 6 people or 2 households can meet in social groups, on DWSC site.                  No BBQ's or preparing/cooking of food on site.</p>
<p><b>Changing Room Toilets</b></p>	<p>Open with restrictions and one-way system from patio doors with social distancing and hygiene restrictions</p>	<p>Spreading &amp; contracting COVID-19 through contact with handrails, toilet cubicles, taps etc... and through being inside the building with other members</p>	<p>Increased likelihood of further transmission of infection</p>	<p>Follow the one-way system through the building to access toilets &amp; small lockers. Signage of the one-way system to be provided.                  Staff/bosun to be in the area to manage numbers of people accessing building at any one time.                  Sanitiser provided before entering building.                  Only enter the building when the walkway is clear (no one is using the lockers).                  Soap and hot water to be used after the use of the toilet and lockers.                  All contact points will be limited through the one-way system by doors being left open. The entry will be from patio and the exit of the building will be via the rear doors.                  Daily cleaning of all contact points will be conducted by staff.                  All those on site are asked to use gloves and/or own hand sanitiser for personal protection when on site                  Face coverings are recommended to be worn at all times whilst inside the club house accessing toilets/lockers.                  All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.                  Maximum 2 persons in the toilets at any one time.</p>

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<p><b>Lockers (small only for car keys)</b></p>	<p>Open with restrictions and one-way system from patio doors with social distancing and hygiene restrictions</p>	<p>Spreading &amp; contracting COVID-19 through contact with handrails, locker doors etc... and through being inside the building with other members</p>	<p>Increased likelihood of further transmission of infection</p>	<p>Follow the one-way system through the building to access toilets &amp; small lockers. Signage of the one-way system to be provided. Staff/bosun to be in the area to manage numbers of people accessing building at any one time. Sanitiser provided before entering building. Only enter the building when the walkway is clear (no one is using the lockers). Locks must be provided by users. Soap and hot water to be used after the use of the toilet and lockers. All contact points will be limited through the one-way system by doors being left open. The exit of the building will be via the rear doors. Daily cleaning of all contact points will be conducted by staff. All those on site are asked to use gloves and/or own hand sanitiser for personal protection when on site. Face coverings are recommended to be worn at all times whilst inside the club house accessing toilets/lockers. All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.</p>
<p><b>OD Box</b></p>	<p>Open to staff only</p>	<p>More than one person in the OD Box at any one time</p>	<p>Increased likelihood of further transmission of infection</p>	<p>Only one person at a time to be in the OD Box at any one time. Daily cleaning of all contact points will be conducted by staff. Gloves and hand sanitiser provided for staff use.</p>
<p><b>Boat Park/Windsurfer Beach</b></p>	<p>Open - adhering to social distancing, government guidance &amp; hygiene</p>	<p>Spreading &amp; contracting COVID-19 from others in the boat park, rigging boats/windsurfers, trolley launch and return.</p>	<p>Increased likelihood of further transmission of infection</p>	<p>All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times. Ensure when rigging social distancing between boats/windsurfers and individuals is adhered to at all times. Washing facilities available if anyone wishes to wash down boats/contact points after use. All those on site are asked to use gloves and/or own hand sanitiser for personal protection when on site</p>
		<p>Spreading &amp; contracting COVID-19 from socialising in groups</p>	<p>Increased likelihood of further transmission of infection</p>	<p>All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.</p>

				<p>Ensure when rigging social distancing between boats/windsurfers and individuals is adhered to at all times. No more than 6 people or 2 households can meet in social groups, on DWSC site.</p>
<p><b>Wet Bar &amp; Kitchen</b></p>	<p>Open - adhering to social distancing, test &amp; trace, government guidance &amp; hygiene. Limited options &amp; opening times.</p>	<p>Spreading &amp; contracting COVID-19 from others in the wet bar</p>	<p>Increased likelihood of further transmission of infection</p>	<p>Follow the one-way system through the building to access the wet bar. Signage of the one-way system to be provided. Test and trace information captured and retained for 21 days when signing on the water, using the bar/lounge and wet bar. Sanitiser provided before entering building. Only enter the building when the walkway is clear. All contact points will be limited through the one-way system by doors being left open. Staff/bosun to be in the area to manage numbers of people accessing building at any one time. Social distancing of 2 metres from all other persons outside the site visitors' households and/or bubble or 1m Plus with mitigating controls. Face coverings are recommended to be worn at all times whilst inside the club house. Contactless payment encouraged. Seating outside when eating and drinking is encouraged. Limited seating is provided in the wet bar during inclement weather only. Where seating is used these are taken up after ordering. Tables to be cleared and cleaned between users by staff. Daily cleaning of all contact points will be conducted by staff. Enhanced cleaning and hygiene processes in the wet bar kitchen adopted by staff. Limited weekend opening only.</p>
<p><b>Bar, Lounge &amp; Kitchen</b></p>	<p>Open - adhering to social distancing, test &amp; trace, government guidance &amp; hygiene. Limited opening times.</p>	<p>Spreading &amp; contracting COVID-19 from others in the bar and lounge.</p>	<p>Increased likelihood of further transmission of infection</p>	<p>Follow the one-way system through the building to access the wet bar. Signage of the one-way system to be provided. Test and trace information captured and retained for 21 days when signing on the water, using the bar/lounge and wet bar. Sanitiser provided before entering building. Only enter the building when the walkway is clear. All contact points will be limited through the one-way system by doors being left open.</p>



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				<p>Staff/bosun to be in the area to manage numbers of people accessing building at any one time.</p> <p>Social distancing of 2 metres from all other persons outside the site visitors' households and/or bubble or 1m Plus with mitigating controls.</p> <p>Face coverings are recommended to be worn at all times whilst inside the club house.</p> <p>Contactless payment encouraged.</p> <p>Seating outside when eating and drinking is encouraged.</p> <p>Limited seating is provided in the bar/lounge when the bar is open only. Where seating is used these are taken up after ordering. Further orders will be taken from the table only.</p> <p>Tables to be cleared and cleaned between users by staff.</p> <p>Daily cleaning of all contact points will be conducted by staff.</p> <p>Enhanced cleaning and hygiene processes in the bar adopted by staff.</p> <p>Limited opening only.</p>
<b>Toilets (foyer)</b>	Closed	No additional hazard identified.	Increased likelihood of further transmission of infection	Keep locked
<b>Changing Rooms</b>	Closed	Changing in the boat park/windsurfer beach, car parks, public locations etc..	Nudity and a nuisance to other members and public	<p>Arrive and depart DWSC in sailing kit.</p> <p>If changing is required do so in a discreet place out of public/members way and only minimum changing to allow safe travel home.</p> <p>All those on site are asked to use gloves and/or own hand sanitiser for personal protection when on site.</p>
		Those that require first aid, are in ill health or extremely vulnerable do not have a changing facility on site.	Increased likelihood of further transmission of infection. The health and wellbeing of those identified will be at greater risk due to not having access to changing facilities.	<p>All those visiting DWSC to sail/windsurf arrive changed prior to arrival and return home to change after sailing.</p> <p>Where changing at home is not possible due to first aid, ill health or extremely vulnerable then at the discretion of the club management the changing rooms can be made available.</p> <p>Showers are not to be used.</p> <p>Cleaning of the changing rooms after use must be undertaken.</p>
<b>Training Rooms</b>	Closed	No additional hazard identified.	Increased likelihood of further transmission of infection	Keep locked



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Access to limited Water Activities e.g. Cruising and windsurfing	Yes - adhering to social distancing, government guidance & hygiene.	Weather conditions are beyond sailor's ability	Increased likelihood of further transmission of infection	<p>Take personal responsibility - Think carefully before accessing the water. If you need rescuing, then you are putting the staff at risk. Liaise with the bosun for advice.</p> <p>Members and members households must sign on and obtain bosun's permission to access water. When back ashore sign off must be completed.</p> <p>DWSC staff have the right to refuse access to the water on safety grounds at all times.</p> <p>Members and members households may be asked to use or can request mast floats before access the water. Mast floats must be cleaned prior to returning to the bosun.</p> <p>All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times</p>
		Members from different household's sail double handed boats together	Increased likelihood of further transmission of infection	<p>Members responsible for ensuring they maintain adequate social distancing, have appropriate mitigations in place &amp; able to demonstrate that they have as set out by the RYA.</p> <p>All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.</p>
		Members use another household boat	Increased likelihood of further transmission of infection	<p>Permission and insurance must be obtained. This is the members responsibility.</p> <p>It is recommended that boats are not shared. If boats do have joint ownership from different households, then ensure the boat is cleaned thoroughly before use.</p> <p>All those on site are asked to use gloves and/or own hand sanitiser for personal protection when cleaning.</p>
Safety Cover	Yes – essential safety cover only	Spreading & contracting COVID-19 from equipment e.g. safety boats/tractor etc..	Increased likelihood of further transmission of infection	<p>Gloves and hand sanitiser provided for staff use and volunteers.</p> <p>Provide disinfectant for bosun and other users so equipment can be wiped down after use.</p> <p>Check availability on a regular basis.</p>
		Spreading & contracting COVID-19 when rescuing members	Increased likelihood of further transmission of infection	<p>Essential safety cover only. This is defined as when a sailor/windsurfer is unable to retrieve a boat/windsurfer safely themselves and life is at risk. No equipment will be rescued until conditions allow for it to be safe to do so by the safety team.</p> <p>All those on site must do what the safety team instructs at all times for their and the safety teams' own safety.</p>

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				Safe operating processes for the rescue team will be to ask those being rescued to face away from the bosun / boat when being pulled in. Avoid any face to face contact at all times. Training in safe recovery to be provided to coaching/volunteers using safety boats. Gloves and hand sanitiser provided for staff and volunteers use.
<b>Club Hire Boats</b>	Yes – Members and members’ household guests. Must be washed by users after use. Must adhere to social distancing, government guidance & hygiene.	Spreading & contracting COVID-19 from others in the boat park, rigging boats/windsurfers, trolley launch and return.	Increased likelihood of further transmission of infection	Members and members households using hire boats must wear gloves at all times. Boats must be booked in advance of coming to DWSC to ensure availability and weather conditions are suitable. Boat and equipment must be cleaned after use.
<b>Casual Racing e.g. members/fleet organised</b>	Yes - adhering to social distancing, government guidance & hygiene.	Weather conditions are beyond sailor’s ability	Increased likelihood of further transmission of infection	Take personal responsibility - Think carefully before accessing the water. If you need rescuing, then you are putting the staff at risk. Liaise with the bosun for advice. Members and members households must sign on and obtain bosun’s permission to access water. When back ashore sign off must be completed. DWSC staff have the right to refuse access to the water on safety grounds at all times. Members may be asked to use or can request mast floats before access the water. Mast floats must be cleaned prior to returning to the bosun. All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times
		Members from different household’s sail double handed boats together	Increased likelihood of further transmission of infection	Members responsible for ensuring they maintain adequate social distancing, have appropriate mitigations in place & able to demonstrate that they have as set out by the RYA. All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.
		Members use another household boat	Increased likelihood of further transmission of infection	Permission and insurance must be obtained. This is the members responsibility. It is recommended that boats are not shared. If boats do have joint ownership from different households, then ensure the boat is cleaned thoroughly before use. All those on site are asked to use gloves and/or own hand sanitiser for personal protection when cleaning.

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		On land gatherings greater than 6 people from different households or two households.	Increased likelihood of further transmission of infection	Organising racing or sailing together must be limited to on water activity. All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times. Members must visit as households only. No more than 6 people or 2 households can meet in social groups, on DWSC site.
<b>Day Tickets</b>	No	No additional hazard identified.	Increased likelihood of further transmission of infection	No further action
<b>Coaching</b>	Yes – 10 boats and a coach for on water activity. Adhering to social distancing, government guidance & hygiene. No on land training. All land training to be undertaken through club zoom for pre briefing and debriefing.	Members from different household's sail double handed boats together	Increased likelihood of further transmission of infection	Only members from the same household/bubble can sail double handers. All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.
		Use of safety boat to undertake coaching	Increased likelihood of further transmission of infection	Gloves and hand sanitiser provided for staff use. Provide disinfectant for coach so equipment can be wiped down after use. Training in safe recovery to be provided to coaching/volunteers using safety boats. Check availability on a regular basis.
		Members use another household boat	Increased likelihood of further transmission of infection	Permission and insurance must be obtained. This is the members responsibility. It is recommended that boats are not shared. If boats do have joint ownership from different households, then ensure the boat is cleaned thoroughly before use. All those on site are asked to use gloves and/or own hand sanitiser for personal protection when cleaning.
		Coaching undertaken in a group larger than 6 people on land.	Increased likelihood of further transmission of infection	Organised coaching in groups larger than 6 people must only be done on the water. No land-based coaching on site. Club zoom only to be used for organised briefing/debriefing prior to on water coaching. All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.
		Use of Zoom by members for briefing/debriefing – child protection	Increased likelihood of further transmission of infection	Club zoom only to be used for organised briefing/debriefing prior to on water coaching. A password will be used at all times to access Zoom.

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				Club CRB checked coaches to be used only. For under 16's parents are requested to monitor zoom briefing and debriefing when off site.
Youth & junior club	Yes – limited availability adhering to social distancing, government guidance & hygiene. No on land activity. All land activity to be undertaken through club zoom for pre briefing and debriefing.	Members from different household's sail double handed boats together	Increased likelihood of further transmission of infection	Only members from the same household/bubble can sail double handers. All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.
		Use of safety boat to undertake Y&J activity	Increased likelihood of further transmission of infection	Gloves and hand sanitiser provided for staff/volunteer use. Provide disinfectant so equipment can be wiped down after use. Training in safe recovery to be provided to coaching/volunteers using safety boats.
		Members use another household boat	Increased likelihood of further transmission of infection	Permission and insurance must be obtained. This is the members responsibility. It is recommended that boats are not shared. If boats do have joint ownership from different households, then ensure the boat is cleaned thoroughly before use. All those on site are asked to use gloves and/or own hand sanitiser for personal protection when cleaning.
		Coaching undertaken in a group larger than 6 people on land.	Increased likelihood of further transmission of infection	Organised coaching in groups larger than 6 people must only be done on the water. No land-based coaching on site. Club zoom only to be used for organised briefing/debriefing prior to on water coaching. All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.
		Use of Zoom by members for briefing/debriefing – child protection.	Increased likelihood of further transmission of infection	Club zoom only to be used for organised briefing/debriefing prior to on water coaching. A password will be used at all times to access Zoom. Club CRB checked coaches to be used only. For under 16's parents are requested to monitor zoom briefing and debriefing when off site.
		On land gatherings greater than 6 people from different households or two households.	Increased likelihood of further transmission of infection	Organised Y&J club must be limited to an on-water activity only. Members to follow Government guidance e.g. Social Distancing, to be adhered to at all times. Club zoom only to be used for organised briefing/debriefing prior to on water coaching. A password will be used at all times to access Zoom.

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				Members must visit as households only. No more than 6 people or 2 households can meet in social groups, on DWSC site.
		Weather conditions are beyond Y&J sailor's ability	Increased likelihood of further transmission of infection	Take personal responsibility - Think carefully before accessing the water. If you need rescuing, then you are putting the staff at risk. Liaise with the bosun for advice. Y&J limited to those with sailing experience and approved by the bosun prior to going on the water. Members must sign on and obtain bosun's permission to access water. When back ashore sign off must be completed. DWSC staff have the right to refuse access to the water on safety grounds at all times. Members may be asked to use or can request mast floats before access the water. Mast floats must be cleaned prior to returning to the bosun. Members to follow Government guidance e.g. Social Distancing, to be adhered to at all times
		Members bring guests	Increased likelihood of further transmission of infection	No guests allowed for Y&J.
RYA Training Courses	Yes - adhering to RYA guidance, social distancing, government guidance & hygiene. Limited Courses. 5 people from different households and an instructor participating together. Zoom to be utilised for land training where applicable.	Members from different household's sail double handed boats together	Increased likelihood of further transmission of infection	Only members from the same household/bubble can sail double handers. Use of small single handers. Fun boats used for beginners.
		Use of shared equipment	Increased likelihood of further transmission of infection	Boats to be left "beach ready" - they are left rigged as much as they can after each day e.g. masts in place and sails wrapped around the mast. Equipment designated to each course participant and numbered. No short courses. 5-day courses only so to limit the number of people sharing the equipment.
		Use of safety boat to undertake instruction	Increased likelihood of further transmission of infection	Gloves and hand sanitiser provided for staff use. Provide disinfectant for instructor so equipment can be wiped down after use. Training in safe recovery to be provided to coaching/volunteers using safety boats. Check availability on a regular basis.

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		Coaching undertaken in a group larger than 6 people	Increased likelihood of further transmission of infection	Organised RYA Courses must not be undertaken in groups larger than 6 people (5 people and an instructor). Pre course videos to be provided to replace walk around the club and basic rules of the site. All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.
		Use of Zoom by members for briefing/debriefing – child protection	Increased likelihood of further transmission of infection	Club zoom only to be used for organised briefing/debriefing prior to on water coaching. A password will be used at all times to access Zoom. Club CRB checked instructors to be used only. For under 16's parents are requested to monitor zoom briefing and debriefing when off site.
		Food not provided by club due to limited kitchen opening hours.	Increased likelihood of further transmission of infection	Course participants to bring packed lunches. Lunch will be eaten outside while socially distanced.
		Extreme weather and excessive capsizing and personal contact through rescue	Increased likelihood of further transmission of infection	Courses postponed for the day if the wind is deemed above the ability of those on the course. No land-based training. Parents/Guardians instructed to collect children if courses postponed.
		Inexperienced sailors in boats alone and excessive capsizing and personal contact through rescue	Increased likelihood of further transmission of infection	Use of fun boats and weather to limit risk of capsize. Capsize drill brought forward to the first day.
<b>Sailing kit hire</b>	Yes – For courses use only. Adhering social distancing, government guidance & hygiene	Use of shared equipment	Increased likelihood of further transmission of infection	Sailing kit provided for RYA courses only. Wetsuit and lifejacket provided on day one and the participant keeps the equipment for the course duration. Arriving and leaving in wetsuits as no changing facilities. On the last day, the equipment is returned. The participant puts the equipment directly into Milton mix for sterilisation. Equipment left for the weekend to dry.
<b>Affiliate Club</b>	Yes – Subject to individual club consultation	Affiliates groups undertaken in a group larger than 6 people	Increased likelihood of further transmission of infection	Affiliate must not operate on land in groups larger than 6 people (5 people and a leader). Affiliate clubs to follow Government guidance e.g. confirmation of a risk assessments and social distancing to be adhered to at all times.

## Risk Assessment – Draycote Water Sailing Club from Corona Virus (Covid-19) restrictions

<p><b>Club Racing</b></p>	<p>Yes - adhering to social distancing, government guidance &amp; hygiene. No on land gathering greater than 30 people. A gathering is defined by a fleet and/or slipway.</p>	<p>Spreading &amp; contracting COVID-19 whilst on site</p>	<p>Increased likelihood of further transmission of infection</p>	<p>Same hazards and controls as casual racing. In addition: Club racing run by staff Automated start sequence. Members must sign on and obtain bosun's permission to access water. When back ashore sign off must be completed. DWSC staff have the right to refuse access to the water on safety grounds at all times.</p>
<p><b>Club Duties</b></p>	<p>No</p>	<p>No additional hazard identified.</p>	<p>Increased likelihood of further transmission of infection</p>	<p>No further action</p>
<p><b>Open Meetings</b></p>	<p>Yes – Regional only and with limited on land gatherings defined by a slipway/zone. Adhering to social distancing, government guidance &amp; hygiene.</p>	<p>Spreading &amp; contracting COVID-19 whilst on site</p>	<p>Increased likelihood of further transmission of infection</p>	<p>Visitors to follow Government guidance e.g. Social Distancing, to be adhered to at all times. One day – Saturdays only. Single handers only. Pre entry only. Wind Limit of 25 Knots. Zoning of the club by slip way or east/west side of the club site to minimising gathering to 30 people on shore. Back to back racing to minimise onshore gatherings. Briefings undertaken online. Protests hearings online through Zoom Results published online, no prize giving.</p>
<p><b>Comment</b></p>	<ul style="list-style-type: none"> <li>• A reasonably practicable approach to administering first aid in the workplace should be applied as this will likely contradict social distancing requirements currently in force. As an example, it would be deemed reasonably practicable for an injured party to self-apply plasters and wash small cuts and wounds. Where more serious injuries will be made catastrophically worse by not receiving immediate first aid however, this must be deemed a more significant effect and first aiders discharge their duties accordingly.</li> <li>• Face coverings are recommended when inside buildings and a requirement in shops. Further guidance here: <a href="https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own">https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own</a></li> <li>• RA Requires update as guidance evolves. “Clinically extremely vulnerable persons” are considered as defined on <a href="https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19#who-is-clinically-extremely-vulnerable">https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19#who-is-clinically-extremely-vulnerable</a></li> <li>• RA Requires update as guidance evolves. “Clinically vulnerable persons” are considered as defined on <a href="https://www.gov.uk/government/publications/staying-alert-and-safe-social-distancing/staying-alert-and-safe-social-distancing#clinically-vulnerable-people">https://www.gov.uk/government/publications/staying-alert-and-safe-social-distancing/staying-alert-and-safe-social-distancing#clinically-vulnerable-people</a></li> <li>• RYA advice on sailing clubs and racing found here: <a href="https://www.rya.org.uk/programmes/Pages/return-to-boating.aspx">https://www.rya.org.uk/programmes/Pages/return-to-boating.aspx</a></li> <li>• Workplace measures adopted taken from: <a href="https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19">https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19</a></li> </ul>			



## Risk Assessment – Draycote Water Sailing Club from Corona Virus (Covid-19) restrictions



- Sanitiser provided in the workplace must be BSEN 1500. Soap provided in the workplace must be BSEN 1499.
- Masks should be fluid repellent surgical face mask (FRSM) to BS EN 14683 when provided to DWSC staff.