

Risk Assessment – Draycote Water Sailing Club from Corona Virus (Covid-19) restrictions



The following is a risk assessment of the key items DWSC has considered to allow us to come out of the current lockdown.

Note:

- All site visitors are responsible for their own actions and visiting the club is the site visitor’s decision and at the site visitor’s own risk.
- Our collective overriding goal is to keep you safe and protect those others around you including staff and other site visitors.
- At all times, the Government and RYA requirements/advice is to be adhered to or sought.

This document has been reviewed in line with government restrictions and advice at the time of publication

Please contact the committee with any questions or feedback

Overview – Risk Level indicated by colour (red = high risk / green = low risk)	
Step 0	The Government Lockdown – Site closed
Step 1	DWSC opened for sailing, windsurfing, staff run racing & events, training, U18 RYA Courses & essential safety cover.
Step 2	DWSC opened for sailing, windsurfing, club racing, events, training, U18 RYA Courses & essential safety cover.
Step 3	DWSC opened for sailing, windsurfing, club racing, events, training, RYA Courses, club house including changing rooms & essential safety cover.
Step 4	DWSC Return to normal operating procedures within covid19 guidance

Step 3 Location/Activities		Step 3 Risk Assessment		
Location/Activity	No earlier than Monday 17 th May 2021	Hazard associated with Place/Activity Those at Risk: DWSC Staff, members, members guests, site visitors, ST Staff & public	Consequence of Place/Activity	Mitigating Actions
DWSC Site	Open for members, members’ guests, day tickets, pre booked coaching, RYA courses and open meeting visitors. Onshore & Outside maximum gathering of 30 people only. Social distancing and hygiene restrictions. Test and Trace.	Spreading & contracting of COVID-19 when travelling to and from DWSC	Direct & Indirect consequences, increased circulation of virus. Increased likelihood of further transmission of infection	Do not use public transport to visit DWSC. Vehicle sharing for transport to DWSC is not permitted outside of the same household/bubble.
		Spreading & contracting COVID-19 whilst on site	Direct & Indirect consequences, increased circulation of virus. Increased likelihood of further transmission of infection	All staff/members/visitors and households to self-isolate if exhibiting any Covid-19 symptoms and not to travel to the DWSC. Staff encouraged to undertake COVID-19 testing if showing common symptoms (New, continuous cough and/or fever and/or loss of taste/smell) and contact line manager. Social distancing of 2 metres from all other persons outside the site visitors’ households and/or bubble or 1m Plus with mitigating controls.

Risk Assessment – Draycote Water Sailing Club from Corona Virus (Covid-19) restrictions



				<p>Use of mobile phones & radios encouraged wherever possible to minimise travel/movement around the workplace</p> <p>Wash stations/sanitiser at entry/exit points with reminder posters on notice boards.</p> <p>Briefing to all employees on control measures, self-isolation, and reporting procedures.</p> <p>Face coverings must be worn at all times whilst inside the club house.</p> <p>Test and trace information captured and retained for 21 days for those entering the club house either through NHS App or logging on test and trace sheet.</p>
		Compliance with Social distancing difficult due to numbers of people on site	Increased likelihood of further transmission of infection	Club open to members, members guests and site visitors such as pre booked training, coaching and open meetings.
		Cars parking close to each other and not allowing for social distancing	Increased likelihood of further transmission of infection	<p>All those on site to park away from other vehicles allowing for the social distancing rules.</p> <p>All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.</p>
		Infected persons or those in isolation attending DWSC, known or without symptoms	Increased likelihood of further transmission of infection	<p>All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.</p> <p>Test and trace information captured and retained for 21 days for those entering the club house either through NHS App or logging on test and trace sheet.</p>
		Spreading & contracting COVID-19 from socialising in groups on land.	Increased likelihood of further transmission of infection	<p>All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.</p> <p>Maximum of 30 people for gatherings or meetings outside and no greater than two households or in a group of 6 inside clubhouse.</p>
		Social Interaction during administration of First Aid (Resulting in COVID-19 Transmission)	Increased likelihood of further transmission of infection	<p>First aider to assess scenario before administering first aid assistance, social distancing to be maintained where practicable</p> <p>First aiders to have available a pack containing medical gloves, eye goggles/visor and medical masks at all time for use whenever administering first aid.</p> <p>PPE used during administration of first aid to be bagged and disposed of following use.</p>

Risk Assessment – Draycote Water Sailing Club from Corona Virus (Covid-19) restrictions



				<p>Breaking of social distancing measures prioritised if injured parties' condition could be worsened through lack of immediate first aid.</p> <p>Downstairs training room to be an isolated first aid room.</p>
		Clinically vulnerable and clinically extremely vulnerable persons attending the club/undertaking activity	(Contracting COVID-19 as a vulnerable individual). Serious illness and/or death	<p>All those on site must consider their individual risk.</p> <p>All those on site identifying as fitting into vulnerable groups are encouraged to take a precautionary approach.</p>
		Attending DWSC and not observing the "social distancing" requirements of HM Government/NHS guidance	Increased likelihood of further transmission of infection	All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.
		Attending the DWSC and not observing HM Government/NHS guidance	Increased likelihood of further transmission of infection	All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.
		Attending DWSC (Spreading & contracting COVID-19 through contact with objects such as door handles, taps, phones, keyboards, desks, general equipment and transmitting infection through coughing/sneezing etc.)	Increased likelihood of further transmission of infection	<p>All contact points will be limited through one-way systems and open doors where possible.</p> <p>Regular cleaning of all contact points will be conducted by staff.</p> <p>Sanitiser provided before entering and exiting the building.</p> <p>All those on site are asked to use gloves and/or own hand sanitiser for personal protection when on site.</p> <p>Face coverings must be worn at all times whilst inside the club house.</p>
		Lack of sufficient cleaning regime within the workplace resulting in COVID-19 contamination	Increased likelihood of further indirect transmission of infection via contamination of DWSC	Daily cleaning of all contact points will be conducted by staff.
		Public walking through the site	Increased likelihood of further transmission of infection	Signage and barriers to be placed around the site asking the public not to walk through the DWSC site at this time.
		Staff living with clinically vulnerable or clinically extremely vulnerable persons members of the family.	Increased likelihood of further transmission of infection	All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.

Risk Assessment – Draycote Water Sailing Club from Corona Virus (Covid-19) restrictions



Office	Open	Meeting in office	Increased likelihood of further transmission of infection	Remote meetings through Zoom or MS Teams prioritised over physical meetings. Social distancing maintained during any essential physical meetings. Face coverings are optional for staff in back of house areas.
		More than one person in the office at any one time	Increased likelihood of further transmission of infection	Only one person at a time to be in the office at any one time when it is open to staff. Daily cleaning of all contact points will be conducted by staff. Gloves and hand sanitiser provided for staff use.
		Members visit office	Increased likelihood of further transmission of infection	Physical access to Office closed to all those on site.
Bosun & Fuel Shed	Open to staff only	Contamination from maintenance tools and fuel tanks	Increased likelihood of further transmission of infection	Gloves and hand sanitiser provided for staff use. Provide disinfectant for bosun and fuel shed so equipment can be wiped down after use. Check availability on a regular basis. Staff access only. Face coverings are optional for staff.
Shop & Waterside reception	Open with restrictions e.g. one in one out. Face coverings must be worn.	Staff working in waterside reception	Increased likelihood of further transmission of infection	Maintain social distancing at all times. Daily cleaning of all contact points will be conducted by staff. Gloves and hand sanitiser provided for staff use. Face coverings are optional for staff.
		Members enter shop & waterside reception	Increased likelihood of further transmission of infection	Retail outlet open. Customers can access the shop on a one in one out basis. Face coverings must be worn at all times whilst inside the club house by members and visitors. Maintain social distancing at all times. Daily cleaning of all contact points will be conducted by staff. Hand sanitiser provided for use. Face coverings are not required by staff when working within the office.
Patio	Max 30 gatherings only. Social distancing and hygiene restrictions. Limited tables and members responsible for hygiene.	Spreading & contracting COVID-19 through contact with railings, bins, and picnic benches	Increased likelihood of further transmission of infection	All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times. All those visiting site identifying as a fitting into a vulnerable group are encouraged to take a precautionary approach. Maximum of 30 people for gatherings or meetings outside and no greater than two households or in a group of 6 inside clubhouse.

				<p>Limited tables provided, which are socially distanced. All those on site are not to move tables. All those on site using the patio are responsible for cleaning down tables before and after use. Club will provide disinfectant upon request. Signage reminding all those on site of the hazards and picnic tables are not cleaned. All those on site are asked to use gloves and/or own hand sanitiser for personal protection when on site. BBQ's allowed when authorised by the club staff only.</p>
		<p>Spreading & contracting COVID-19 from socialising in groups</p>	<p>Increased likelihood of further transmission of infection</p>	<p>All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times. Social distancing of 2 metres from all other persons outside the site visitors' households and/or bubble or 1m Plus with mitigating controls. Maximum of 30 people for gatherings or meetings outside and no greater than two households or in a group of 6 inside clubhouse. BBQ's allowed when authorised by the club staff only.</p>
<p>Changing Room Toilets</p>	<p>Open with restrictions and one-way system from patio doors. Masks must be worn with social distancing and hygiene restrictions</p>	<p>Spreading & contracting COVID-19 through contact with handrails, toilet cubicles, taps etc... and through being inside the building with other members</p>	<p>Increased likelihood of further transmission of infection</p>	<p>Follow the one-way system through the building to access toilets & small lockers. Signage of the one-way system to be provided. Staff/bosun to be in the area to manage numbers of people accessing building at any one time. Sanitiser provided before entering building. Only enter the building when the walkway is clear (no one is using the lockers). Soap and hot water to be used after the use of the toilet and lockers. All contact points will be limited through the one-way system by doors being left open. The entry will be from patio and the exit of the building will be via the rear doors. Regular cleaning of all contact points will be conducted by staff. All those on site are asked to use gloves and/or own hand sanitiser for personal protection when on site Face coverings must be worn at all times whilst inside the club house.</p>

Risk Assessment – Draycote Water Sailing Club from Corona Virus (Covid-19) restrictions



				All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times. Maximum 2 persons in the toilets at any one time.
Lockers (small only for car keys)	Open with restrictions and one-way system from patio doors. Masks must be worn with social distancing and hygiene restrictions	Spreading & contracting COVID-19 through contact with handrails, locker doors etc... and through being inside the building with other members	Increased likelihood of further transmission of infection	Follow the one-way system through the building to access toilets & small lockers. Signage of the one-way system to be provided. Staff/bosun to be in the area to manage numbers of people accessing building at any one time. Sanitiser provided before entering building. Only enter the building when the walkway is clear (no one is using the lockers). Locks must be provided by users. Soap and hot water to be used after the use of the toilet and lockers. All contact points will be limited through the one-way system by doors being left open. The exit of the building will be via the rear doors. Regular cleaning of all contact points will be conducted by staff. All those on site are asked to use gloves and/or own hand sanitiser for personal protection when on site. Face coverings must be worn at all times whilst inside the club house. All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.
OD Box	Open to staff and OD team only	More than one person in the OD Box at any one time	Increased likelihood of further transmission of infection	Only OD team or staff to be in the OD Box at any one time. Regular cleaning of all contact points will be conducted by staff. Hand sanitiser provided for staff use.
		Attempt to enter OD Box	Increased likelihood of further transmission of infection	Access to OD Box closed and locked to all members on site when not in use.
Boat Park/Windsurfer Beach	Open - adhering to social distancing, government guidance & hygiene. A maximum of 30 people only can gather together onshore & outside adhering to social distancing, government & RYA guidance and hygiene	Spreading & contracting COVID-19 from others in the boat park, rigging boats/windsurfers, trolley launch and return.	Increased likelihood of further transmission of infection	All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times. Ensure when rigging social distancing between boats/windsurfers and individuals is adhered to at all times. Washing facilities available if anyone wishes to wash down boats/contact points after use. All those on site are asked to use gloves and/or own hand sanitiser for personal protection when on site

		Spreading & contracting COVID-19 from socialising in groups	Increased likelihood of further transmission of infection	All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times. Ensure when rigging social distancing between boats/windsurfers and individuals is adhered to at all times. Maximum of 30 people for gatherings or meetings outside and no greater than two households or in a group of 6 inside clubhouse.
Wet Bar & Kitchen	Open – adhering to social distancing, test & trace, government guidance & hygiene. Take away only, limited options & opening times. Groups of 6 may sit at table indoors to consume food and drink.	Spreading & contracting COVID-19 from others in the wet bar	Increased likelihood of further transmission of infection	Follow the one-way system through the building to access the wet bar. Signage of the one-way system to be provided. Test and trace information captured and retained for 21 days for those entering the club house either through NHS App or logging on test and trace sheet. Sanitiser provided before entering building. Only enter the building when the walkway is clear. All contact points will be limited through the one-way system by doors being left open. Staff/bosun to be in the area to manage numbers of people accessing building at any one time. Social distancing of 2 metres from all other persons outside the site visitors’ households and/or bubble or 1m Plus with mitigating controls. Face coverings must be worn at all times whilst inside the club house. Contactless payment encouraged. Take away service only. Consumption of food & drink in the wetbar allowed for two households or groups of six only. Patio area can be used for the consumption food and drink. Enhanced cleaning and hygiene processes in the wet bar kitchen adopted by staff. Limited weekend opening only. Maximum of 30 people for gatherings or meetings outside and no greater than two households or in a group of 6 inside clubhouse.
Bar, Lounge & Kitchen	Open – adhering to social distancing, test & trace, government guidance & hygiene.	Spreading & contracting COVID-19 from others in the bar and lounge.	Increased likelihood of further transmission of infection	Follow the one-way system through the building to access the wet bar. Signage of the one-way system to be provided.

Risk Assessment – Draycote Water Sailing Club from Corona Virus (Covid-19) restrictions



	<p>Take away only, limited options & opening times.</p> <p>Groups of 6 inside only. No consumption of bar purchases indoors.</p>			<p>Test and trace information captured and retained for 21 days for those entering the club house either through NHS App or logging on test and trace sheet.</p> <p>Sanitiser provided before entering building.</p> <p>Only enter the building when the walkway is clear.</p> <p>All contact points will be limited through the one-way system by doors being left open.</p> <p>Staff/bosun to be in the area to manage numbers of people accessing building at any one time.</p> <p>Social distancing of 2 metres from all other persons outside the site visitors' households and/or bubble or 1m Plus with mitigating controls.</p> <p>Face coverings must be worn at all times whilst inside the club house.</p> <p>Limited seating is provided in the lounge when open for two households or groups of six only.</p> <p>No consumption of food & drink in the lounge.</p> <p>Regular cleaning of all contact points will be conducted by staff.</p> <p>Enhanced cleaning and hygiene processes in the bar adopted by staff.</p> <p>Maximum of 30 people for gatherings or meetings outside and no greater than two households or in a group of 6 inside clubhouse.</p>
Toilets (foyer)	Closed	No additional hazard identified.	Increased likelihood of further transmission of infection	Keep locked
Changing Rooms	<p>Open adhering to social distancing, test & trace, government guidance & hygiene.</p> <p>Access via one-way system from patio doors.</p> <p>Changing rooms have limited numbers.</p> <p>Changing after sailing only encouraged.</p>	Changing in the boat park/windsurfer beach, car parks, public locations etc..	Nudity and a nuisance to other members and public	<p>Arrive and depart DWSC in sailing kit.</p> <p>If changing is required do so as quickly as possible</p> <p>All those on site are asked to use gloves and/or own hand sanitiser for personal protection when on site.</p>
		Cold, wet weather while sailing in autumn, winter and spring.	Increased risk of hyperthermia	<p>Promotion of correct clothing to be worn by members for the time of year e.g. dry suit or high-quality wet suits.</p> <p>Where changing at home is not possible due to first aid, ill health or extremely vulnerable then at the discretion of the club management the changing rooms can be made available.</p> <p>Showers are not to be used unless for first aid purposes.</p> <p>Cleaning of the changing rooms after use must be undertaken.</p>

Risk Assessment – Draycote Water Sailing Club from Corona Virus (Covid-19) restrictions



	<p>Showers discouraged and only used by those who need them e.g. elderly and disabled.</p> <p>Masks must be worn with social distancing and hygiene restrictions</p>	<p>Those that require first aid, are in ill health or extremely vulnerable do not have a changing facility on site.</p>	<p>Increased likelihood of further transmission of infection.</p> <p>The health and wellbeing of those identified will be at greater risk due to not having access to changing facilities.</p>	<p>Face coverings must be worn at all times whilst inside the club house.</p> <p>All those visiting DWSC to sail/windsurf arrive changed prior to arrival and return home to change after sailing.</p> <p>Where changing at home is not possible due to first aid, ill health or extremely vulnerable then at the discretion of the club management the changing rooms can be made available.</p> <p>Showers are not to be used unless for first aid purposes.</p> <p>Cleaning of the changing rooms after use must be undertaken.</p>
<p>Training Rooms</p>	<p>Open – adhering to social distancing, test & trace, government guidance & hygiene. No more than groups of 6 inside.</p>	<p>Spreading & contracting COVID-19 whilst on site</p>	<p>Increased likelihood of further transmission of infection</p>	<p>All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.</p> <p>Where possible limit use of training rooms by conducting land training outside or over club zoom.</p> <p>Maximum of 30 people for gatherings or meetings outside and no greater than two households or in a group of 6 inside clubhouse.</p> <p>Sanitiser provided before entering building.</p> <p>Face coverings must be worn at all times whilst inside the club house.</p>
<p>Access to limited Water Activities e.g. Cruising and windsurfing</p>	<p>Yes - adhering to social distancing, government & RYA guidance and good hygiene.</p>	<p>Weather conditions are beyond sailor's ability</p>	<p>Increased likelihood of further transmission of infection</p>	<p>Take personal responsibility - Think carefully before accessing the water. If you need rescuing, then you are putting the staff at risk. Liaise with the bosun for advice.</p> <p>Members and members guests must sign on and obtain bosun's permission to access water. When back ashore sign off must be completed.</p> <p>DWSC staff have the right to refuse access to the water on safety grounds at all times.</p> <p>Members and members guests may be asked to use or can request mast floats before access the water. Mast floats must be cleaned prior to returning to the bosun.</p> <p>All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times</p>
		<p>Members from different household's sail double handed boats together</p>	<p>Increased likelihood of further transmission of infection</p>	<p>Members responsible for ensuring they maintain adequate social distancing, have appropriate mitigations in place & able to demonstrate that they have as set out by the RYA.</p>

Risk Assessment – Draycote Water Sailing Club from Corona Virus (Covid-19) restrictions

				All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.
		Members use another household boat	Increased likelihood of further transmission of infection	Permission and insurance must be obtained. This is the members responsibility. It is recommended that boats are not shared. If boats do have joint ownership from different households, then ensure the boat is cleaned thoroughly before use. All those on site are asked to use gloves and/or own hand sanitiser for personal protection when cleaning.
Safety Cover	Yes – essential safety cover only	Spreading & contracting COVID-19 from equipment e.g. safety boats/tractor etc..	Increased likelihood of further transmission of infection	Gloves and hand sanitiser provided for staff use and volunteers. Provide disinfectant for bosun and other users so equipment can be wiped down after use. Check availability on a regular basis.
		Spreading & contracting COVID-19 when rescuing members	Increased likelihood of further transmission of infection	Essential safety cover only. This is defined as when a sailor/windsurfer is unable to retrieve a boat/windsurfer safely themselves and life is at risk. No equipment will be rescued until conditions allow for it to be safe to do so by the safety team. All those on site must do what the safety team instructs at all times for their and the safety teams' own safety. Safe operating processes for the rescue team will be to ask those being rescued to face away from the bosun / boat when being pulled in. Avoid any face to face contact at all times. Training in safe recovery to be provided to coaching/volunteers using safety boats. Gloves, face coverings and hand sanitiser provided for staff and volunteers use.
Club Hire Boats	Yes - Members and members' guest. Must be washed by users after use. Must adhere to social distancing, government & RYA guidance and hygiene	Spreading & contracting COVID-19 from others in the boat park, rigging boats/windsurfers, trolley launch and return.	Increased likelihood of further transmission of infection	Members and members guests using hire boats must wear gloves at all times. Boats must be booked in advance of coming to DWSC to ensure availability and weather conditions are suitable. Boat and equipment must be cleaned after use.
Casual Racing e.g. members/fleet organised	Yes - adhering to social distancing, government & RYA guidance and hygiene	Weather conditions are beyond sailor's ability	Increased likelihood of further transmission of infection	Take personal responsibility - Think carefully before accessing the water. If you need rescuing, then you are putting the staff at risk. Liaise with the bosun for advice. Members and members guests must sign on and obtain bosun's permission to access water. When back ashore sign off must be completed.

Risk Assessment – Draycote Water Sailing Club from Corona Virus (Covid-19) restrictions



				<p>DWSC staff have the right to refuse access to the water on safety grounds at all times.</p> <p>Members may be asked to use or can request mast floats before access the water. Mast floats must be cleaned prior to returning to the bosun.</p> <p>All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times</p>
		Members from different household's sail double handed boats together	Increased likelihood of further transmission of infection	<p>Members responsible for ensuring they maintain adequate social distancing, have appropriate mitigations in place & able to demonstrate that they have as set out by the RYA.</p> <p>All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.</p>
		Members use another household boat	Increased likelihood of further transmission of infection	<p>Permission and insurance must be obtained. This is the members responsibility.</p> <p>It is recommended that boats are not shared. If boats do have joint ownership from different households, then ensure the boat is cleaned thoroughly before use.</p> <p>All those on site are asked to use gloves and/or own hand sanitiser for personal protection when cleaning.</p>
		On land gatherings.	Increased likelihood of further transmission of infection	<p>Organising racing or sailing together must be limited to on water activity where possible.</p> <p>All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.</p> <p>Members must visit as households or bubbles only.</p> <p>Maximum of 30 people for gatherings or meetings outside and no greater than two households or in a group of 6 inside clubhouse.</p>
Day Tickets	Yes	Spreading & contracting COVID-19 whilst on site	Increased likelihood of further transmission of infection	<p>All visitors on site to follow club rules and Government guidance e.g. Social Distancing, to be adhered to at all times</p> <p>Sailors responsible for ensuring they maintain adequate social distancing, have appropriate mitigations in place & able to demonstrate that they have as set out by the RYA.</p> <p>Essential safety cover only. This is defined as when a sailor/windsurfer is unable to retrieve a boat/windsurfer safely themselves and life is at risk. No equipment will be rescued until conditions allow for it to be safe to do so by the safety team.</p>

Risk Assessment – Draycote Water Sailing Club from Corona Virus (Covid-19) restrictions



				All those on site must do what the safety team instructs at all times for their and the safety teams' own safety.
Coaching	<p>Yes All coaching – Adhering to social distancing, RYA & government guidance, and hygiene.</p> <p>Limited on land training (onshore & outside maximum gathering of 30 people only) using club zoom for pre briefing and debriefing where possible.</p>	Sailors from different household's sail double handed boats together	Increased likelihood of further transmission of infection	Sailors responsible for ensuring they maintain adequate social distancing, have appropriate mitigations in place & able to demonstrate that they have as set out by the RYA. All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.
		Use of safety boat to undertake coaching	Increased likelihood of further transmission of infection	Gloves and hand sanitiser provided for staff use. Provide disinfectant for coach so equipment can be wiped down after use. Training in safe recovery to be provided to coaching/volunteers using safety boats. Check availability on a regular basis.
		Sailors use another household boat	Increased likelihood of further transmission of infection	Permission and insurance must be obtained. This is the members responsibility. It is recommended that boats are not shared. If boats do have joint ownership from different households, then ensure the boat is cleaned thoroughly before use. All those on site are asked to use gloves and/or own hand sanitiser for personal protection when cleaning.
		Coaching undertaken in a group larger than 30 people on land.	Increased likelihood of further transmission of infection	Organised coaching in groups larger than 30 people must only be done on the water. Land-based coaching on site must not exceed gatherings of 30 people. Club zoom only to be used for organised briefing/debriefing prior to on water coaching. All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.
		Use of Zoom by members for briefing/debriefing – child protection	Increased likelihood of further transmission of infection	Club zoom only to be used for organised briefing/debriefing prior to on water coaching. A password will be used at all times to access Zoom. Club CRB checked coaches to be used only. For under 16's parents are requested to monitor zoom briefing and debriefing when off site.
Youth & junior club	Yes – adhering to social distancing, RYA & government guidance and hygiene.	Members from different household's sail double handed boats together	Increased likelihood of further transmission of infection	Members responsible for ensuring they maintain adequate social distancing, have appropriate mitigations in place & able to demonstrate that they have as set out by the RYA.

Risk Assessment – Draycote Water Sailing Club from Corona Virus (Covid-19) restrictions

	Limited on land training (onshore & outside maximum gathering of 30 people only) using club zoom for pre briefing and debriefing where possible			All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.
		Use of safety boat to undertake Y&J activity	Increased likelihood of further transmission of infection	Gloves and hand sanitiser provided for staff/volunteer use. Provide disinfectant so equipment can be wiped down after use. Training in safe recovery to be provided to coaching/volunteers using safety boats.
		Members use another household boat	Increased likelihood of further transmission of infection	Permission and insurance must be obtained. This is the members responsibility. It is recommended that boats are not shared. If boats do have joint ownership from different households, then ensure the boat is cleaned thoroughly before use. All those on site are asked to use gloves and/or own hand sanitiser for personal protection when cleaning.
		Coaching undertaken in a group larger than 30 people on land.	Increased likelihood of further transmission of infection	Organised coaching in groups larger than 30 people must only be done on the water. Land-based coaching on site must not exceed gatherings of 30 people. Club zoom only to be used for organised briefing/debriefing prior to on water coaching. All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.
		Use of Zoom by members for briefing/debriefing – child protection.	Increased likelihood of further transmission of infection	Club zoom only to be used for organised briefing/debriefing prior to on water coaching. A password will be used at all times to access Zoom. Club CRB checked coaches to be used only. For under 16's parents are requested to monitor zoom briefing and debriefing when off site.
		On land gatherings	Increased likelihood of further transmission of infection	Members to follow Government guidance e.g. Social Distancing, to be adhered to at all times. Club zoom only to be used for organised briefing/debriefing prior to on water coaching. A password will be used at all times to access Zoom. Members must visit as households or bubbles only. Maximum of 30 people for gatherings or meetings outside and no greater than two households or in a group of 6 inside clubhouse.

Risk Assessment – Draycote Water Sailing Club from Corona Virus (Covid-19) restrictions



		Weather conditions are beyond Y&J sailor's ability	Increased likelihood of further transmission of infection	<p>Take personal responsibility - Think carefully before accessing the water. If you need rescuing, then you are putting the staff at risk. Liaise with the bosun for advice.</p> <p>Y&J limited to those with sailing experience and approved by the bosun prior to going on the water.</p> <p>Members must sign on and obtain bosun's permission to access water. When back ashore sign off must be completed.</p> <p>DWSC staff have the right to refuse access to the water on safety grounds at all times.</p> <p>Members may be asked to use or can request mast floats before access the water. Mast floats must be cleaned prior to returning to the bosun.</p> <p>Members to follow Government guidance e.g. Social Distancing, to be adhered to at all times</p>
		Members bring guests	Increased likelihood of further transmission of infection	No guests allowed for Y&J.
RYA Training Courses	Yes - adhering to RYA guidance, social distancing, government guidance & hygiene. Limited on land training (onshore & outside maximum gathering of 30 people only) using club zoom where possible.	Sailors from different household's sail double handed boats together	Increased likelihood of further transmission of infection	Following RYA guidance social distancing is maintained where possible and the mixing of households limited.
		Use of shared equipment	Increased likelihood of further transmission of infection	Boats to be left "beach ready" - they are left rigged as much as they can after each day e.g. masts in place and sails wrapped around the mast. Following RYA guidance mixing of equipment is minimised.
		Use of safety boat to undertake instruction	Increased likelihood of further transmission of infection	Gloves and hand sanitiser provided for staff use. Provide disinfectant for instructor so equipment can be wiped down after use. Training in safe recovery to be provided to coaching/volunteers using safety boats. Check availability on a regular basis.
		Adult Courses operated	Increased likelihood of further transmission of infection	Adult courses to be conducted following RYA guidance from the 17 th May with controlled social distanced.
		Training undertaken in a groups	Increased likelihood of further transmission of infection	Organised RYA Courses undertaken in groups recommended by the RYA guidance. Club zoom only to be used for organised briefing/debriefing. A password will be used at all times to access Zoom.

Risk Assessment – Draycote Water Sailing Club from Corona Virus (Covid-19) restrictions

				<p>Maximum of 30 people for gatherings or meetings outside and no greater than two households or in a group of 6 inside clubhouse.</p> <p>All those on site to follow Government guidance e.g. Social Distancing, to be adhered to at all times.</p>
		Use of Zoom for briefing/debriefing – child protection	Increased likelihood of further transmission of infection	<p>Club zoom only to be used for organised briefing/debriefing prior to on water coaching. A password will be used at all times to access Zoom.</p> <p>Club CRB checked instructors to be used only.</p> <p>For under 16's parents are requested to monitor zoom briefing and debriefing when off site.</p>
		Food not provided by club due to limited kitchen opening hours.	Increased likelihood of further transmission of infection	<p>Course participants to bring packed lunches.</p> <p>Lunch will be eaten outside while socially distanced.</p>
		Extreme weather and excessive capsizing and personal contact through rescue	Increased likelihood of further transmission of infection	<p>Courses postponed for the day if the wind is deemed above the ability of those on the course.</p> <p>Limited land-based training. Parents/Guardians instructed to collect children if courses postponed.</p>
		Inexperienced sailors in boats alone and excessive capsizing and personal contact through rescue	Increased likelihood of further transmission of infection	<p>Use of fun boats and weather to limit risk of capsizes.</p> <p>Capsize drill brought forward to the first day.</p>
Sailing kit hire	Yes – For courses use only. Adhering social distancing, government guidance & hygiene	Use of shared equipment	Increased likelihood of further transmission of infection	<p>Sailing kit provided for RYA courses only.</p> <p>Wetsuit and lifejacket provided on day one and the participant keeps the equipment for the course duration.</p> <p>Where possible arrive in wetsuit ready for sailing.</p> <p>Use of changing rooms available for changing after sailing.</p> <p>On the last day, the equipment is returned. The participant puts the equipment directly into Milton mix for sterilisation.</p> <p>Equipment left for the weekend to dry.</p>
Affiliate Club	Yes – Subject to individual club consultation	Spreading & contracting COVID-19 whilst on site	Increased likelihood of further transmission of infection	<p>Maximum of 30 people for gatherings or meetings outside and no greater than two households or in a group of 6 inside clubhouse.</p> <p>Affiliate clubs to follow Government guidance and their relevant governing body's guidance, which might not be the RYA (e.g. British canoeing and Scouts Association) and provide</p>

Risk Assessment – Draycote Water Sailing Club from Corona Virus (Covid-19) restrictions



				confirmation of a risk assessments and social distancing to be adhered to at all times.
Club Racing	Yes - adhering to social distancing, RYA & government guidance, and hygiene.	Spreading & contracting COVID-19 whilst on site	Increased likelihood of further transmission of infection	Same hazards and controls as casual racing. In addition: Automated start sequence. Members must sign on and obtain bosun's permission to access water. When back ashore sign off must be completed. DWSC staff have the right to refuse access to the water on safety grounds at all times.
Club Duties	Yes - adhering to social distancing, RYA & government guidance, and hygiene.	Spreading & contracting COVID-19 whilst on site	Increased likelihood of further transmission of infection	Club Duties to be done in teams of two only. Social distancing can be undertaken while on the committee boat but 2 people maximum. Automated systems allowing single OD duties where required.
Open Meetings	Yes – Adhering to social distancing, limited capacity, RYA & government guidance and hygiene.	Spreading & contracting COVID-19 whilst on site	Increased likelihood of further transmission of infection	Same hazards and controls as casual & club racing. In addition: Participants to follow RYA & Government guidance e.g. Social Distancing, to be adhered to at all times. Double-handed sailors not in the same household / bubble responsible for ensuring they maintain adequate social distancing, have appropriate mitigations in place & able to demonstrate that they have as set out by the RYA Pre entry only. Wind Limit of 25 Knots. Zoning of the club by slip way or east/west side of the club site to minimising people on shore. Back to back racing to minimise onshore gatherings. Briefings undertaken online. Protests hearings online through Zoom Results published online, no prize giving.
Comment	<ul style="list-style-type: none"> • A reasonably practicable approach to administering first aid in the workplace should be applied as this will likely contradict social distancing requirements currently in force. As an example, it would be deemed reasonably practicable for an injured party to self-apply plasters and wash small cuts and wounds. Where more serious injuries will be made catastrophically worse by not receiving immediate first aid however, this must be deemed a more significant effect and first aiders discharge their duties accordingly. • RYA advice on sailing clubs and racing found here: https://www.rya.org.uk/programmes/Pages/return-to-boating.aspx • Use of face coverings is permitted and encouraged in all circumstances, however, in areas where the government have made their wearing mandatory (i.e. public transport for passengers, customers and staff in hospitality and retail premises) all persons shall wear face coverings. Where access to such areas is a necessary part 			

of a persons' employment face coverings must be provided by their employer. Further advice on specific areas to wear face coverings, exemptions to requirements of use, how to make them and hygiene requirements can be found at <https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own>

- Workplace measures adopted taken from: <https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19>
- Sanitiser provided in the workplace must be BSEN 1500. Soap provided in the workplace must be BSEN 1499.
- Masks should be fluid repellent surgical face mask (FRSM) to BS EN 14683 when provided to DWSC staff.